

Arkansas Health Information Management Association  
Board Meeting Summary  
October 31, 2008

Board Members Present: Lisa Millerd, Kathy Trawick, Corlene Hogg

Board Members Absent: Mollie Fisher, Susan Von Kirchoff, Paula Archer

Committee Chairpersons & Members Present: Melinda Wilkins, Hannah Waldron, Chris Merle, Amber Bartlett

Committee Chairpersons & Members Absent: Marilyn Frazier, Elsa Crocker, Erin Holloway, Dawn Osborn, Kelly Ward, Dana Williams, Jamie Chapman, Alicia Franklin, Jacque Osborne, Nancy Beyer, LaWanna Bradley

Visitors Present: None

Call to Order: The meeting of the Board was called to order by President Lisa Millerd at 1:05 p.m., Tucker Hall at Arkansas Tech University, Russellville, Arkansas. A quorum was confirmed. Lisa welcomed two student liaisons.

Summary of Meeting Discussions:

- Kathy Trawick presented that new convention center in Texarkana will not be completed until summer 2001. Therefore, Texarkana will not be a meeting location for 2010. Previous survey for meeting site preferences indicated Hot Springs in first place with Eureka Springs in second. Consensus is meeting site will be Hot Springs.
- Kathy Trawick reported a \$50 donation was contributed to FORE.
- Dawn Osborn and Kelly Ward are working on updates to the Legal Manual.
- Melinda Wilkins reported that an Arkansas Hill Day is targeted for this spring 2009 before convention. Melinda requested input from the Board for proposed dates, activities, advertisement, and member registration.
- Melinda Wilkins reported 763 total memberships for 2008.
- Theo Calloway, student liaison, inquired what students can do to help with convention. Suggestions included announcement of speakers and project presentations.
- Lisa Millard made a motion that each student liaison be appointed for one year and that the convention registration fee be waived. The motion was seconded by Kathy Trawick.
- Discussion was made to have next meeting via teleconference on November 21<sup>st</sup> at 1:00 p.m. A teleconference meeting was also scheduled for December 12<sup>th</sup> at 2:00 p.m. Lisa Millard agreed to coordinate the teleconferences.